

**SAINIK SCHOOL IMPHAL, MANIPUR**  
**TENDER/CONTRACT NOTICE: 2026-27**

1. The Principal, Sainik School Imphal invites sealed tender from reputed Firms/Contractors for the followings: -

<b>TENDER FOR</b>	<b>EARNEST MONEY</b>	<b>OPENING DATE/TIME</b>	<b>CONTRACT PERIOD</b>
Supply of Medicines for the Year 2026-27	Rs. 6,800/-	09 Apr 2026 at 1500 hrs	01 May 26 to 30 Apr 27

2. Tender form duly completed in all aspects can be sent by post for the outstation bidders and Local bidders can drop their tenders in the tender box placed in the school Main Gate till 1600 hrs on all working days **DULY MARKED 'TENDER FOR SUPPLY OF MEDICINES' ON TOP OF THE ENVELOPE**. The school will not be responsible for postal delays. Tenders will not be accepted in hand and after closing date. Latest IT Return, Photocopy of Pan Card, Registration Certificate of Firm/Company, GST No. if any are to be attached with tender application.

3. Tender forms along with Terms & Conditions can be obtained from QM Section on payment of Rs.2,000/- with effect from 16 Mar 2026 onwards from 1000 hrs to 1300 hrs and close on 04 Apr 2026 at 1300 hrs. Sealed tenders along with earnest money through bank draft drawn in favour of the Principal, Sainik School Imphal, Manipur payable at Imphal should reach latest by 1300 hrs on 04 Apr 2026. Tenders will be opened on the opening dates and time as mentioned in presence of the tenderers.

4. Tender forms can be downloaded from School website, [www.ssimphal.nic.in](http://www.ssimphal.nic.in) along with respective Appendix (list of items). Downloaded form to be deposited with a DD of Rs.2,000/- as cost of Tender Form along with Earnest Money as applicable on or before 1300 hrs on 04 Apr 2026.

5. No local/outstation cheque or cash will be accepted for earnest money.

6. Earnest money of unsuccessful Tenderers will be refunded within 30 days from the date of opening of Tender or after finalization of tender whichever is later. No queries/requests will be entertained by the School Administration prior to this.

7. The Principal, Sainik School Imphal, reserves the right to reject or accept any or all the tenders or accept them in parts or reject the lowest tender without assigning any reasons. Awarding of part tenders will be discouraged for administrative conveniences and EMD will be refunded in due time. Also, the Principal, Sainik School Imphal reserves the right to extend the tender by 1-2 months subject to satisfactory services provided by the Vendor & after the admin approval.

**TENDER FORM**  
**FOR SUPPLY OF MEDICINES FOR THE YEAR 2026-27**

SI No. \_\_\_\_\_ Cost of Tender Form – Rs.2,000/-  
(With School Round Stamp) (D/D for Rs.2,000/- to be attached for downloaded forms)

**SAINIK SCHOOL IMPHAL, MANIPUR-795114**  
**TENDER FOR SUPPLY OF MEDICINES FOR THE YEAR 2026-27**

1. Tender for Supply/Services of : \_\_\_\_\_
2. Name of the Firm/Agency/Supplier/ : \_\_\_\_\_
3. Full Address of the Firm/Agency/  
Contractor with Pin Code : \_\_\_\_\_  
\_\_\_\_\_
4. Telephone No., if any : \_\_\_\_\_
5. Earnest Money Amount : \_\_\_\_\_
6. Bank Draft No. & Date with Name of  
The issuing Bank : \_\_\_\_\_  
\_\_\_\_\_
7. Experience of Supply/Services to , : \_\_\_\_\_  
Govt Dept. if any  
(with documentary evidence,  
PAN No, Supplier/Firm Registration No.  
and also a copy of IT Return \_\_\_\_\_  
\_\_\_\_\_

8. Important points from the School side to be acknowledged by vendors: -

- (a) Incomplete Tender Form will not be entertained & no further communication will be done on the subject.
- (b) Tender Form will be summarily rejected in case required documents as per the Tender notice as per our website are not attached with the form.
- (c) Tender will be accepted with the required Security Deposit as per the Tender notice per our website.
- (d) The Principal reserves the right to accept or reject any or all tenders without assigning any reasons.
- (e) Lowest tender will be decided on evaluated value of the total items and various other factors i.e. quality, the reputation of the Tenderer etc.
- (f) Split tender will generally be discouraged. However, earnest money of tenderers who refuse to accept part tender will be forfeited, subject to the discretion of Principal.

(g) Rates are to be quoted in Rupees for each item and should be inclusive of all eligible taxes.

(h) Tender form duly completed in all aspects can be sent by post for outstation bidders and Local bidders can drop their tenders in the tender box placed in the School Main Gate only duly marked '**Tender for supply of Medicines**' on top of the envelope till 1600 hrs on all working days except the last day. The School will not be responsible for postal delays. No tender will be accepted after 1300 hrs on 04 Apr 2026.

(j) Tenderer will give an undertaking in the form of signing the tender form that no representation in view of rejection of their tenders by the Board of Officers will be represented in any department or Court of Law of this country. The decision of the Board of Officers will be considered as full and final and the tenderer will agree to that.

Signature of Supplier/Contractor or  
Authorized signatory of the Firm/Agency

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

## **GENERAL TERMS AND CONDITIONS**

1. The tender document is not transferable. The complete terms & conditions needs to be read by the Tenderer prior to send/drop the filled tender form. The sealed tenders must reach the Principal/Administrative Officer, Sainik School Imphal (Manipur) on or before 1300 hrs on 04 Apr 2026. All Local bidder may drop their filled tender forms in Tender box within stipulated time. If sending by Post, Tenders received late will not be considered.
2. This form, in original, should be duly filled up and complete in all respects in legible handwriting and signed by the tenderer/authorized signatory of the firm. The sealed envelope should be duly super subscribed "**TENDER FOR SUPPLY OF MEDICINES FOR THE YEAR 2026-27.**"
3. The period of the contract will be from 01 May 2026 to 30 April 2027 and may be extended further by mutual agreement.
4. A sum of **Rs.6,800/- (Rupees Six Thousand Eight Hundred only) as Earnest Money Deposit (EMD)** must be enclosed in the form of Demand Draft/Banker Cheque drawn in favour of "Principal, Sainik School Imphal" and attached along with the tender. Tenders received without Earnest Money will be rejected.
5. The tenders will be opened by the tender opening committee as detailed for the same at the school premises on the dates & times given in the Tender Form in the presence of Those Tenderers present.
6. Earnest money of unsuccessful Tenderers will be refunded within 30 days from the date of opening of Tender or after finalization of tender whichever is later. No queries/requests will be entertained by the school authority prior to this.
7. **The following documents are required to be submitted along with the Tender Form: -**
  - (a) Registered Office/Shop/Firm Certificate. (Mandatory)
  - (b) Copy of valid GST registration certificate. (Mandatory)
  - (c) Performance statement of last three years. (If available)
  - (d) Copy of GST and IT returns for the last 3 FY/Previous FY. (Whichever is applicable)
  - (e) Any other relevant documents that the firm wishes to submit. (If any)
  - (f) Relaxation/Levied will be given to Sl. (c) & (d) in case of newly Regd. Firm.
8. All the items mentioned in the item list should be quoted compulsorily. The firm, who missed to quote any items will be treated/considered as rejected even though the firm quoted lowest in the maximum items.

9. While quoting the prices, tenderers must bear in mind that sub-standard items will not be accepted and therefore prices for genuine quality of items should only be quoted (brand to be mentioned). The rates quoted should be inclusive of all charges at net supply rates at Sainik School Imphal (Manipur). The price of each item per Nos/Kg/Ltr/Strip etc and details of rate, taxes, duties, discounts if any quoted by the bidder should be legibly written. Rates must be written in figures as well as in words and all rates are to be inclusive of all eligible taxes. Any correction/alteration made in the tender form without authentication will not be accepted. No revision of rates will be permitted once the contract is entered into.
10. Maximum Educational discount admissible is to be mentioned in the offer.
11. If any change/additions/alterations are found to be made by the bidder and the same is subsequently detected/noticed at any stage even after award of the supply order, all necessary actions including stoppage of the supply order would be taken. In addition, the bidders are liable to be prosecuted under the law.
12. Any details submitted by the firm should be self-explanatory.
13. L-1 will be calculated based on the actual qty supplied in previous FY as listed in the bid form. Accordingly, L1 will be rewarded to the total lowest price quoted on all items & quantity projected for annual consumption.
14. During the finalization of tender, only the L1 bidder shall be invited for the price negotiation and accordingly Agreement Deed will be signed between the Contractor and School Authority on a Non-judicial Stamp Paper of Rs.20/- at the cost of the L1 bidder. **The award of the contract will be ascertained only after the submission of acceptance letter by the L1 bidder.**
15. On receipt of acceptance notice, the tenderer will become a contractor in so far as the notification shows for the whole or part of the tender, that has been accepted and will furnish **a security deposit of Rs.17,000/- (Rupees Seventeen Thousand only) within seven days after finalization of the contract.**
16. If the tenderer, whose tender has been accepted fails to deposit the specified security amount within the stipulated period of seven days after the issue of acceptance notice or before the commencement of the contract whichever is earlier (or within such extended time as sanctioned at the sole discretion of the school authorities) the contract is liable to be terminated forthwith and the earnest money will stand forfeited under the orders of the officer sanctioning the contract.
17. Items supplied against the supply order issued by the Principal, Sainik School Imphal (Manipur) will be inspected on receipt and damaged or inferior items will have to be replaced by the supplier & the cost of delivery will be borne by the supplier.
18. Lowest rates do not guarantee tender acceptance; rather the quality, reputation of vendor after sales service, guarantee/warranty amongst others will be taken into consideration during finalization of Tenders. Brand name (whereas applicable) should invariably be quoted for all the items. Items of poor quality will not be considered for procurement.
19. All supplies will be delivered at QM Store of the Sainik School Imphal (Manipur) during working hours i.e. 0800 hrs to 1600 hrs.

20. The principal, Sainik School Imphal (Manipur) reserves the right to procure/purchase any items through Government/Defence services sources or from the local market or from outside Imphal even after entering into the contract.

21. In case of failure to meet any commitment within the stipulated duration of the contract, the security deposit shall stand forfeited.

22. In case the contractor fails to supply the items within the specified period, the requirement will be met by resorting to local purchase at the cost of the contractor.

23. The contract is terminable by a notice of three months on the side of the Contractor and one month on the side of the School Authority.

24. **Payment: -**

(a) Bills in duplicate as per supply order should be submitted to school Accounts Section on or before two days from the date of delivery of the items.

(b) Payment will be made only after receipt of the products/materials/equipment at the school and after checking by a Board of members detailed from time to time. The contractor should submit the details of the Bank Account with a cancelled cheque leaf of his/her own firm.

(c) No advance payment will be made on any account. All quoted rates should be **exclusive** of all admissible taxes.

(d) Payment will be made only by means of an **Accounts Payee Cheque/NEFT/RTGS**.

(e) TDS will be deducted at source only.

25. The Principal, Sainik School Imphal reserves the right to itself not to issue the document and /or to accept or reject any or all the offers at any stage of the process and or modify the process without assigning any reasons whatsoever, and his decision in this matter is deemed as final and binding. The firm will not be entitled for any compensation for rejection of his application. However, demand draft of earnest money will be returned back to the bidder in case tender is not accepted.

26. Principal's decision will be final and binding, on all matters pertaining to annual tendering and correspondence should be addressed to the following address: -

**THE PRINCIPAL  
SAINIK SCHOOL IMPHAL  
PO: PANGEI YANGDONG  
IMPHAL EAST DISTRICT  
MANIPUR – 795114**

- Note** : 1. Interested bidder to down load the relevant pages of the specific tender and attach with the tender document.
2. Tender forms along with the list of items can be obtained from the school office on payment of Rs.2,000/- with effect from 16 Mar 2026 onwards from 1000 hrs to 1300 hrs and close on 04 Apr 2026 at 1300 hrs or can be downloaded from school website [www.ssimphal.nic.in](http://www.ssimphal.nic.in). Downloaded tender/sealed tender forms to be submitted along with earnest money in the form of Demand Draft only drawn in favour of the Principal, Sainik School Imphal, Manipur.

To

The Principal  
Sainik School Imphal  
PO: Pangei Yangdong  
Manipur – 795114

**Subject: Non-blacklisting Certificate**

Dear Sir,

This is to certify that M/s \_\_\_\_\_ has not been blacklisted and no criminal case is pending in any government Organization, Non-Government or Public Sector organization in India before submission of this bid document.

Yours faithfully,

(Signature)

(Name & Designation)

(Company Seal)

Date:

Place:

## **UNDERTAKING**

I have read and understood all Terms and Conditions of the Contract for the supply of Medicines to Sainik School Imphal. I, do hereby, undertake that I shall abide by the Terms and Conditions. I also abide by the decision of the Principal, Sainik School Imphal in all the matters including the award of the said Contract.

Date:

Signature of the Contractor  
(With Seal if available)

**SAINIK SCHOOL IMPHAL****MEDICINE RATE : 2026-27**

SI No.	Name of Medicines	A/U	Last Procured Qty	Last Expenditure	LPP	Remarks
1	SYP ZINCOVIT	NO	5	875.00	175.00	
2	SYP SORBACID	NO			116.00	
3	SYP DIGENE	NO	10	1,750.00	175.00	
4	SYP ASCORIL LS	NO	75	10,125.00	135.00	
5	SYP BEEVON	NO			195.00	
6	SYP ARISTOZYME	NO			145.00	
7	SYP ALEX	NO			135.00	
8	SYP DELETUS D	NO			145.00	
9	ASTHALIN RESPULES	NO			38.00	
10	ASTHALIN INHALLER	NO			185.00	
11	COMBIFLAME SYP	NO			47.00	
12	ANKLET	NO			343.00	
13	KNEE CAP	NO			343.00	
14	ARMSLING	NO			383.00	
15	CORN CAP	NO			46.00	
16	COTTON ROLL 500 GM	NO	1	575.00	575.00	
17	JELCO 18,20,22,	NO	30	6,540.00	218/230/240	
18	WALYTE ORS	NO			30.00	
19	MERSILK 3-0 CUTTING	NO			383.00	
20	MERSILK 2-0	NO			255.00	
21	SYP ANSET	NO	20	1,040.00	52.00	
22	SYP ALLEGRA	NO			220.00	
23	NASIVION NASAL DROP	NO			115.00	
24	HAND GLOVE (NO 7 )STERILE	NO			92.00	
25	LEUCOBAND PLASTER	NO			145/246	
26	CERUKLIN EAR DROP	NO			141.00	
27	VICKS VAPORUB (10 ml PACK)	NO	244	12,688.00	52.00	
28	CIPLOX EYE DROP	NO			19.00	
29	MOXIGRAM EYE DROP	NO			191.00	
30	SPIRIT 100ml	NO	14	1,078.00	77.00	
31	ADHESIVE PLASTER 2 "	NO	3	1,029.00	343.00	
32	TRANSPORE PLASTER 2 "	NO	3	1,029.00	343.00	
33	CREPEBANDAGE	NO	128	22,272.00	174.00	
34	BANDAID	NO	1000	3,000.00	3.00	
35	I V SET	NO			185.00	
36	VOLINI SPRAY 86 ml / 60g	NO	64	13,760.00	215.00	

37	5ml DV	NO			13.00	
38	INSULIN SYRINGE	NO			12.00	
39	2 ML SYRINGE	NO			12.00	
40	GLUCON D POWDER 250 gm	NO			113.00	
41	INJ TT	NO	90	1170.00	13.00	
42	INJ DERIPHYLLIN	NO			12.00	
43	INJ DICLONAC	NO			42.00	
44	INJ PRIMACORT 100	NO			53.00	
45	INJ DEXONA	NO			13.00	
46	INJ VASCON	NO			76.00	
47	INJ AVIL	NO			9.00	
48	INJ EMESET	NO			27.00	
49	INJ PAN 40	NO			66.00	
50	INJ CYCLOPAM	NO			18.00	
51	ENTEROGERMINA	NO			72.00	
52	INJ RL	NO	25	2,300.00	92.00	
53	INJ 5%	NO			48.00	
54	INJ NS	NO			43.00	
55	INJ DNS	NO	10	480.00	48.00	
56	BETADINE LIQUIED	NO	20	3,120.00	156.00	
57	N 95 MASK	NO			120.00	
58	DISPO MASK 3 LAYER	NO	100	1,200.00	12.00	
59	HAND SANITISER 100 ml	NO			65.00	
60	SYP AZITHRAL XL 200	NO	20	2,500.00	125.00	
61	FUSIWAL B TUBE	NO			182.00	
62	EARBUD (JOHNSONS)	NO			146.00	
63	PULSE OXIMETER	NO			2140.00	
64	DIGITAL WEIGHING SCALE	NO			2490/2590	
65	NON CONTACT THERMOMETER	NO			3390.00	
66	TAB CLAVAM 375	NO	50	12,250.00	245.00	
67	LINICAL LOTION	NO	15	3,375.00	225.00	
68	SPHYGNOMANOMETER (DIAMON	NO			3575.00	
69	CREMAFFIN SYP	PACKET			244.00	
70	HANDGLOVE NON STERILE (100 N	PACKET			2535.00	
71	STAYFREE PLAIN NORMAL SIZE	PKT	50	2,350.00	47.00	
72	BANDAGE 4 CM	ROLL			47.00	
73	TAB AZITHRAL 500	STRIP	90	13,050.00	145.00	
74	TAB AUGMENTIN 625 DUO	STRIP			234.00	
75	TAB ATM 500	STRIP	60	8,040.00	134.00	
76	TAB AZITHRAL 250	STRIP			130.00	
77	TAB DIGENE	STRIP			27.00	
78	TAB AVIL	STRIP			27.00	

79	TAB L HIST	STRIP	10	920	92	
80	TAB ACENAC P	STRIP			105	
81	TAB ACIZ SP	STRIP			110	
82	TAB SIGNOFLAME	STRIP	74	10,730.00	145	
83	TAB ZERODOL SP	STRIP			135	
84	TAB ZERODOL P	STRIP	160	11,680.00	73	
85	TAB SHELICAL 500	STRIP			142	
86	TAB ACIVIR 400 / 800 MG	STRIP			83	
87	TAB O2	STRIP	20	3,660.00	183	
88	TAB LOMOFEN	STRIP			55	
89	TAB NORFLOX TZ	STRIP			127	
90	TAB COLDAID	STRIP	217	25,389.00	117	
91	TAB SINAREST	STRIP			123	
92	TAB PARASAFE 500	STRIP	60	960.00	16	
93	TAB ARDEN 325	STRIP			66	
94	TAB SWICH 200	STRIP			215	
95	TAB SWICH 100	STRIP			191	
96	TAB METRON 400	STRIP			26	
97	TAB LIMCEE	STRIP	30	810.00	27	
98	TAB CEPODEM 200	STRIP	10	1,920.00	192	
99	TAB DOLO 650	STRIP	62	2,232.00	36	
100	TAB HH AMCLAV 625	STRIP			191	
101	TAB SPASMODART	STRIP	17	1,734.00	102	
102	TAB CYCLOPAM	STRIP			72	
103	TAB BUSCOPAN	STRIP			66	
104	TAB ANSET 4 MG	STRIP			46	
105	TAB AVOMIN	STRIP			62	
106	TAB NOWARM 400	STRIP			17	
107	TAB HIFENAC 100	STRIP			66	
108	TAB ZITHRO 500	STRIP			85	
109	TAB STEMITIL	STRIP			165	
110	TAB ALLEGRA 120	STRIP			224	
111	TAB ZINCOVIT	STRIP	7	882.00	126	
112	TAB FEBREX PLUS	STRIP			96	
113	CAP REZOLE DSR	STRIP			107	
114	CAP BESTOZYME	STRIP			68	
115	CAP BECOSULE	STRIP			62	
116	CAP BEPLEXFORTE	STRIP			49	
117	SCARAB LOTION	STRIP			82	
118	CAP PANTOCID DSR	STRIP	54	12,150.00	225	
119	TAB HIFENAC D	STRIP	24	3120	130	
120	TAB L HIST MONT	STRIP	10	2,700.00	270	

121	ACCUCHEK STRIP 100	STRIP			1275	
122	TUBE ODOMOS 50 g	TUBE	130	8,450.00	65	
123	TUBE KZ CREAM	TUBE			245	
124	TUBE CLOBEN G	TUBE	90	11,340.00	126	
125	TUBE TERBICEP	TUBE			87	
126	TUBE ACIVIR SKIN	TUBE			175	
127	TUBE MOOV	TUBE			165	
128	TUBE VOLINI GEL	TUBE	30	2,910.00	97	
129	TUBE HEXIGEL	TUBE	70	5,040.00	72	
130	TUBE DICLORIZ GEL	TUBE			123	
131	TUBE SILVEREX	TUBE	10	1,650.00	165	
132	TUBE XYLOCAIN JELLY	TUBE	10	530.00	53	
133	TUBE MUPIVATE	TUBE	140	23,100.00	165	
134	TUBE BETADINE	TUBE			175	
135	TUBE DERMIKEM OC	TUBE	30	2,910.00	97	
136	TUBE THROMBOPHOB	TUBE			171	
137	SYP BENADRYL	NO			161	
138	SYP ASCORIL D	NO	95	15,010.00	158	
139	TUBE LULICONAZOLE	TUBE			174	
140	AQUASOFT LOTION	NO			323	
141	TAB PAN 40 MG	STRIP	50	9,000.00	180	
142	BETADINE MOUTH GARGLE	NO			285	
143	TAB O2 H	STRIP	40	4,680.00	117	
144	TAB ONDEM 4 MG	STRIP			67	
145	MOXIGRAM EYE OINTMENT	NO			97	
146	TAB SIAREST	STRIP			115	
147	SYP PACIMOL 250	NO			72	
148	REZOLE DSR	NO			125	
149	TUBE CLONATE F	NO			390	
150	TAB ACENAC SP	NO			120	
151	SYP ALLEGRA	NO			225	
152	MOXIKIND 625	NO			215	
153	DERMADEW CALOE	TUBE			231	
154	MOMATE	TUBE			333	
155	THERMAL S TAB	NO			393	
156	MONTINA L	NO			196	
157	ORS L	NO	1110	52,170.00	47	
158	TAB ASCORBIC ACID	NO			33	
159	SOMPRAZ 40 MG	NO			189	
160	OMEPRAZOLE 20 MG	STRIP			72	
161	CANDID POWDER	NO			170	
162	TAB OFLOX OZ	STRIP			86	
163	TEAR DROP	NO			101	
<b>Total Expenditure</b>				<b>3,41,273.00</b>		