

**TENDER FORM (TECHNICAL BID)**

Sl. No. \_\_\_\_\_

Cost Rs. 5,000/-  
(With School Round Stamp)

**SAINIK SCHOOL IMPHAL TENDER FOR REFLOORING & TILING, CONSTRUCTION OF  
STATIC TANK AND REFURBISHMENT OF FIREWOOD SHED OF CADETS MESS**

1. Tender for Supply/Services of : \_\_\_\_\_
2. Name of the Firm/Agency/  
Supplier/Contractor : \_\_\_\_\_
3. Full address of the Firm/Agency/Supplier/  
Contractor with Pin Code : \_\_\_\_\_
4. Mobile No. : \_\_\_\_\_
5. Earnest Money Amount : \_\_\_\_\_
6. Bank Draft No. & Date with Name of the  
Issuing Bank : \_\_\_\_\_
7. Bank Details : \_\_\_\_\_
8. PAN No (copy of PAN to be attached) : \_\_\_\_\_

**DETAILS OF THE TENDER**

TENDER FOR	EARNEST MONEY	OPENING DATE/TIME	PROJECT COMPLETION PERIOD
Reflooring & Tiling, Construction of Static Tank and Refurbishment of Firewood Shed of Cadets Mess	50,000/-	01 Aug 2023 (Tuesday) (1430 hrs)	90 Days

**SAINIK SCHOOL IMPHAL**

**TERMS AND CONDITIONS OF CONTRACT FOR REFLOORING & TILING, CONSTRUCTION OF STATIC TANK AND REFURBISHMENT OF FIREWOOD SHED OF CADETS MESS**

1. The sealed tenders must reach the Principal / Administrative Officer, Sainik School Imphal (Manipur) on or before 1130 hrs on **31 Jul 2023**. Tenders received late will not be considered.
2. This form in original should be duly filled in all respects in legible handwriting and signed by the tenderer/authorized signatory of the firm. The sealed envelope should be duly super subscribed to **“REFLOORING & TILING, CONSTRUCTION OF STATIC TANK AND REFURBISHMENT OF FIREWOOD SHED OF CADETS MESS”**
3. The period of completing the Project will be **90 Days from the date of the Contract Awarded. Delay in non-specified reason will attract a penalty @ 0.5% of the value of delayed per week as per LD Clause.**
4. A sum of **Rs.50,000/- (Rupees Fifty Thousand only)** as Earnest Money Deposit (EMD) must be remitted in the form of a Demand Draft / Banker Cheque drawn in favour of **“Principal, Sainik School Imphal”** and attached along with the tender. Tenders received without **EARNEST MONEY** will be rejected.
5. **The Proprietor or legal representative of the Firm is required to be present at the time of the opening the tender or else an Authorization letter is required to be produced before the Board of Officers for his/her representative.**
6. **TWO BID SYSTEM: -**  
School will follow two bid system for the respective work services. All bidders are required to submit their bids in two separate envelopes i.e. one for “Technical Bid” and another for “Commercial Bid”.

**(a) FIRST STAGE (Technical Bid):** Only technical bid will be opened in the first stage bidding on 01 Aug 2023. The following mandatory documents are to be included in the Technical Bid: -

- i) Tender documents of all pages duly completed and signed Excluding Commercial Bid (financial Part).
- ii) Cost of the form as DD drawn in favour of The Principal, Sainik School Imphal. in case, the form is downloaded through online/school website).
- iii) EMD of Rs 50,000.00 in the form of DD, drawn in favour of **The Principal, Sainik School Imphal.**
- iv) Copy of Vendor/Firm/Shop license issued by State Govt/Union Territory/CPWD/PWD/MES or any other relevant department.
- v) Copy of Income Tax Return for last three years, GST Return for last three years, Three years account balance sheet.
- vi) Pre-receipt challan for refund of Earnest Money.
- vii) Experience certificates from State Govt/Union Territory/CPWD/PWD/MES for which preference will be given as per extant policy of the school.
- viii) Any other relevant documents which the firm wishes to submit.

**Note: “Commercial bid” of the disqualified bidder will be returned unactioned.**

- (b) SECOND STAGE (Commercial Bid):** Vendors/Firms/Shops, who have qualified in “Technical Bid” are only eligible for the commercial bid and only those qualified vendor will attend the opening of Commercial Bids. The Commercial Bid will contain the following: -
- i) Rate of items and services as per proforma provided along with tender form.
  - ii) Details of rate, taxes, duties and discounts, if any quoted by the bidder. These details should be submitted on their letter pad.
  - iii) Rates must be clearly written in figures as well as in words.
  - iv) There should not be any cutting/overwriting.
7. The tenders will be opened by the tender opening committee as detailed for the purpose, in the conference Hall of the Sainik School Imphal at 1200 hrs on **01 Aug 2023** in the presence of all tenderers/bidders. Video recording of the same will be done for smooth conduct of the tender. Samples wherever applicable, may be submitted later on.
8. The Principal reserves the right to reject any tender or to accept a part thereof without assigning any reasons and the tenderer shall supply/provide only those items/services as approved as per subsequent demand(s) at the approved rates.
9. Contractor shall provide and pay for all labour and equipment, including tools, construction equipment, machinery, transportation and all other facilities and services, and all materials necessary for the completion of the Work. All materials shall be good quality and new unless the Contract Documents require or permit otherwise. The contractor may substitute materials only with the prior written approval of the Owner.
10. Contractor shall perform the Work in a workmanlike manner and in compliance with all applicable federal, state, and local laws, regulations and ordinances, trade standards, ethical guidelines and any safety requirements of the Owner.
11. Contractor shall provide competent and suitable personnel to perform the Work and shall maintain good discipline and order at all times. The contractor will at all times take all precautionary measures for the safety of their own employees/ workers and other public at the work site.
12. Contractor shall pay charges of electricity and water if provided. Such services will be provided only after the approval of school authority. The contractor shall pay charges for the installation, connection and removal of all temporary utilities on the Property during and after the completion of the Work.
13. Contractor agrees to keep the Property and adjoining driveways free and clear of waste material and rubbish. The contractor shall confine the storage of materials and equipment and the operations of employees to the Property, and shall not unreasonably encumber the Property with materials or equipment. The contractor shall be fully responsible for any damage to the Property or areas contiguous thereto resulting from the performance of the Work. At the completion of the Work, Contractor shall remove all waste materials, rubbish and debris from and about the Property as well as all tools, appliances, construction equipment and machinery, and surplus materials, and shall leave the Property clean and ready for occupancy by the School authority.
14. The School authority shall have a right to inspect the Work at any time and request that Contractor promptly correct any Work that is defective or does not conform to the Contract Documents.
15. If the Contractor fails to correct any defective Work or repeatedly fails to perform the Work in accordance with the Contract Documents, the school authority shall have the right to order the Contractor to stop performing the Work, or any portion thereof, until the cause for such order is eliminated.
16. All supplies and services will be of good quality and subject to approval by the Principal, Sainik School Imphal (Manipur) or by a committee of Officers / Members appointed by him before they are finally accepted and payment made thereafter through RTGS / NEFT modes (Online).
17. On receipt of acceptance letter, the tenderer will become a contractor in so far as the notification shows for the whole or part of the tender, that has been accepted and will furnish a security deposit of **Rs.1,00,000/-(Rupees One lakh only)** for each head within seven days of finalization of the contract.

18. **A pre-bid meeting will be held on 17 Jul 2023 at the conference hall of this school at 1130 hrs to discuss the aspects relating to refurbishment/renovation of the same. All the tenderers are to compulsorily attend the meeting.**

19. While quoting the prices, tenderers must bear in mind that sub-standard items will not be accepted and therefore prices for genuine quality of items should only be quoted (brand to be mentioned). The rates quoted should be inclusive of all charges at net supply rates at Sainik School Imphal (Manipur). The price of each item should be legibly written in figures. Any correction/alteration made in the tender form without authentication will not be accepted. No revision of rates will be permitted once the contract is entered into.

20. If the tenderer, whose tender has been accepted fails to deposit the specified security deposit amount within the stipulated period of seven days after the issue of acceptance notice or before the commencement of the contract whichever is earlier (or within such extended time as sanctioned at the sole discretion of the school authorities) the contract is liable to be terminated forthwith and earnest money will stand forfeited under the orders of the officer sanctioning the contract.

21. The Principal, Sainik School Imphal reserves the right to itself not to issue the document and /or to accept or reject any or all the offers at any stage of the process and or modify the process without assigning any reasons whatsoever, and his decision in this matter is deemed as final and binding. The firm will not be entitled to any compensation for the rejection of his application. However, the demand draft of earnest money will be returned to the bidder in case tender is not accepted.

22. Principal's decision will be final and binding on all matters pertaining to tendering and correspondence should be addressed to the following address: -

**THE PRINCIPAL  
SAINIK SCHOOL IMPHAL  
PO : PANGEI YANGDONG  
IMPHAL EAST DISTRICT  
MANIPUR – 795114**

23. Payment will be made separately for the item wise i.e. (a) Reflooring & Tiling, (b) Construction of Static Tank & (c) Refurbishment of Firewood Shed of Cadets Mess.

24. The tenderer whose tender is accepted shall sign an Agreement Deed with the school authority on a non-judicial stamp paper of Rs. 100/- value at the cost of the approved tenderer.

25. In case of failure to meet any commitment within the stipulated duration of the contract, the security deposit shall stand forfeited.

26. I, .....(Name) authorized signatory of the firm M/S ..... understand and agree to abide by the above-mentioned Terms and Conditions.

Signature : \_\_\_\_\_

Full Name : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Dated: \_\_\_\_/\_\_\_\_/2023

Mobile No. \_\_\_\_\_

Place:

E-mail ID:

To

The Principal  
Sainik School Imphal  
Pangei Yangdong  
Manipur – 795114

**Subject: Non-blacklisting Certificate**

Dear Sir,

This is to certify that M/s\_\_\_\_\_ has not been blacklisted and no criminal case is pending in any government Organization. Non-Government or Public Sector organization in India before submission of this bid document.

Yours faithfully,

(Signature)

(Name & Designation)

(Company Seal)

Date :

Place :

## **UNDERTAKING**

I have read and understood all Terms and Conditions of the same. I, do hereby, undertake that I shall abide by the Terms and Conditions. I also abide by the decision of the Principal, Sainik School Imphal in all the matters including the award of Contract.

Signature of the Contractor

Date:

(With Seal if available)

**TENDER FORM**  
**(COMMERCIAL BID)**  
**SAINIK SCHOOL IMPHAL**  
**RE-FLOORING AND TILING OF CADETS' MESS APPX AREA – 12,000 SQ FT**

Nomenclature	Description	A/U	Brand Name	Quoted Rate for Floor Tiling 4'X2' Double charged	Quoted Rate for Floor Tiling 2'X2' Double charged	Quoted Rate for Floor Tiling 4'X2' Single charged	Quoted Rate for Floor Tiling 2'X2' Single charged	Quoted Rate for Wall Tiling
<b><u>Re-Flooring and Tiling of Cadets' Mess</u></b>	(a) Dismantling of existing ceramic & mosaic tiles	Sq ft	Orient Bell					
	(b) Shifting of debris	Sq ft	Somany					
	(c) Levelling of Worksite	Sq ft	Kajaria					

Signature: \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_ / \_\_\_ / 2023

Tele/Mobile No. \_\_\_\_\_

Place:

E-mail:

**TENDER FORM (COMMERCIAL BID)**

**SAINIK SCHOOL IMPHAL**  
**CONSTRUCTION OF STATIC TANK IN CADETS' MESS AREA**  
**QTY-02**

<b>Nomenclature</b>	<b>Description</b>	<b>A/U</b>	<b>Brand Name</b>	<b>Quoted Rate</b>	<b>Total Cost</b>
(a) Construction of Static Tank (2 nos)	Diameter-20ft, Depth-20ft, Thickness 10inch excluding plastering	No			
(b) Fitment of Fire Pump	10 HP capacity with suction & discharge valve	No			
(c) Tiling of Interior portion of Static Tank	Provisioning of Static Tank Cover with MS Jalli	Sq ft			
	Supply & Fitment of 10 HP 3 phase electric Fire Pump	Unit			
	Supply & fitment of Red Oxide paint/Primer	Ltr			
	Supply and fitment of Enamel	Ltr			
	Diameter-20ft, Depth-20ft	No			
Total					

Signature: \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_ / \_\_\_ / 2023

Tele/Mobile No. \_\_\_\_\_

Place:

E-mail:



**TENDER FORM (COMMERCIAL BID)**

**SAINIK SCHOOL IMPHAL**  
**REFURBISHMENT OF FIREWOOD COOKING SHED OF CADETS' MESS**

<b>Nomenclature</b>	<b>Description</b>	<b>Items</b>	<b>Brand Name</b>	<b>Quoted Rate</b>	<b>Total Cost</b>
(a) Refurbishment of Firewood Cooking Shed  (b) Side extension in all four sides by 5 ft  (c) Lifting of existing shed by 5 ft	(a) Thickness of the pre painted CGI Sheet - 0.35 mm				
<b>Total</b>					

Signature: \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_ / \_\_\_ / 2023

Tele/Mobile No. \_\_\_\_\_

Place:

E-mail: