

Ref: SSI/219/Accts

27 Jun 2024

To

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### SUBMISSION OF DOCUMENTS

1. The following documents of the parents of (i) Serving Defence Personnel up to the rank of JCO and (ii) Ex-Servicemen whose rank was upto JCO are required to be submitted to this school for the award of scholarship to their wards.

**(a) For serving Personnel of Defence Service (for NCOs/ORs and JCOs only)**


- (i) Latest quarterly report issued to them by their controlling or administrative units regarding their service and pay particulars etc.
- (ii) A photocopy of their latest pay slip,
- (iii) A certificate showing name of post presently held, scale of pay, basic pay, DA and other allowances issued by the administrative / controlling units.

**(b) For Ex-Servicemen (whose rank was upto JCO )**

- (i) Income Certificate as per the specimen format given at Appendix "E" to Sainik Schools Society Rules and the same format is enclosed herewith for your reference. This Income Certificate is to be countersigned by a First Class/ Executive Magistrate.
- (ii) A copy of the latest certificate showing the basic pension, dearness relief on pension, medical allowance and other allowances issued by the concerned unit or the authority from where they are drawing pension.
- (iii) A certificate from the District Sainik Welfare Officer regarding their eligibility as an Ex-servicemen.
- (iv) Name of the unit/authority from where the pensioners are getting their pensions.

2. In case you are categorized under one of the above mentioned categories relevant documents (in duplicate) may please be submitted on or before 25<sup>th</sup> Jul 2024.



  
(Khaidem Puina Singh)  
Offg. Administrative Officer

SAINIK SCHOOL IMPHAL

Income Certificate in respect of boy/girl in receipt of Ministry of Defence Scholarship

Name of the boy/girl: \_\_\_\_\_  
son/daughter of \_\_\_\_\_ studying in  
Sainik School Imphal in class \_\_\_\_\_ bearing Adm No \_\_\_\_\_

**STATEMENT OF INCOME FOR THE YEAR .....**

	Income from Pay/Pension including allowances or business etc per month	Income from immovable property etc	Income from Land/ Shares	Any other source of Income	Total per annum
Self's/ Guardian's					
Wife's					
Child's Name					

**AGGREGATE INCOME PER MONTH .....**

I hereby solemnly declare that the above information is true to the best of my knowledge and belief and that nothing is kept concealed.

Signature:

Parent's / Guardian's  
Name and Occupation

Date:.....  
Station:.....

To be countersigned by  
First Class/Executive Magistrate

Date:.....  
(Office Seal)

.....  
(Signature with stamp)